

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Monday, September 23, 2024
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Peter F. Braun	Councillor (joined the meeting at 11:01 a.m.)
Cameron Cardinal	Councillor
David Driedger	Councillor (joined the meeting at 10:08 a.m.)
Eileen Morris	Councillor
Ernest Peters	Councillor
Garrell Smith	Councillor (left the meeting at 12:50 p.m.)
Lisa Wardley	Councillor
Dale Wiebe	Councillor

REGRETS:

ADMINISTRATION:

Darrell Derksen	Chief Administrative Officer
Don Roberts	Director of Community Services
Jennifer Batt	Director of Finance
Andy Banman	Director of Operations
Caitlin Smith	Director of Planning and Development
John Zacharias	Director of Utilities
Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary
Landon Driedger	Agricultural Fieldman

ALSO PRESENT: Members of the Public

Minutes of the Regular Council Meeting for Mackenzie County held on September 23, 2024 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 24-09-647 **MOVED** by Councillor Wardley

That the agenda be adopted with the following additions:

- 12. a) Zama Tower Road Culvert
- 12. b) Range Road 15-5
- 12. c) Machesis Lake Signage

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the September 10, 2024 Regular Council Meeting

MOTION 24-09-648

MOVED by Councillor Wardley

That the minutes of the September 10, 2024 Regular Council Meeting be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. b) Business Arising out of the Minutes

None.

CLOSED MEETING:

4. a) Closed Meeting

MOTION 24-09-649

MOVED by Deputy Reeve Sarapuk

That Council move into a closed meeting at 10:03 a.m. to discuss the following:

- 4.a) Sale of County Property (*FOIP Sections 23, 24, 25 and 27*)
- 4.b) CAO Report (*FOIP Sections 16, 17, 23 and 24*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 197*)

- All Councillors Present excluding Councillor Braun and Councillor Driedger
- Darrell Derksen, Chief Administrative Officer
- Don Roberts, Director of Community Services
- Jennifer Batt, Director of Finance
- Andy Banman, Director of Operations
- Caitlin Smith, Director of Planning and Development

- John Zacharias, Director of Utilities
- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary
- Landon Driedger, Agricultural Fieldman

Councillor Driedger joined the meeting at 10:08 a.m., Administration left the meeting at 10:14 a.m. excluding Darrell Derksen, Chief Administrative Officer.

MOTION 24-09-650 **MOVED** by Councillor Cardinal

That Council move out of a closed meeting at 10:30 a.m.

CARRIED

CLOSED MEETING: **4. a) Sale of County Property**

MOTION 24-09-651 **MOVED** by Councillor Morris

That the Sale of County Property be TABLED to January 2025.

CARRIED

CLOSED MEETING: **4. b) CAO Report**

MOTION 24-09-652 **MOVED** by Councillor Driedger

That the CAO Report be received for information.

CARRIED

TENDERS: **5. a) None**

DELEGATIONS: **7. a) None**

GENERAL REPORTS: **8. a) None**

AGRICULTURE SERVICES: **9. a) Soil Feasibility Study for Irrigable Lands Request for Proposal Awarding**

MOTION 24-09-653 **MOVED** by Councillor Driedger

That the Soil Feasibility Study for Irrigable Lands Request for Proposal be awarded to the highest scoring qualified proponent, while staying within budget.

CARRIED

Evaluation Criteria	Mark (%)	Points Available	Soil & Forestry Consulting	Paragon Soil & Environmental Consulting Inc.
Project Team/Expertise in Irrigation	30%	30	30	30
Knowledge of Region	30%	30	21	24
Proposal Cost	40%	40	12	28
Total Points Available	100%	100	63	82

FINANCE:

11. a) Mitigation – Conditional Grant Agreement One-Year Extension

Councillor Braun joined the meeting at 11:01 a.m.

MOTION 24-09-654

MOVED by Councillor Morris

That administration enter into a one year extension for the Conditional Grant Agreement for Mitigation to December 31, 2025.

CARRIED

Reeve Knelsen recessed the meeting at 11:03 a.m. and reconvened the meeting at 11:23 a.m.

COMMUNITY SERVICES:

10. a) Mackenzie Community Recreation Centre

MOTION 24-09-655

MOVED by Councillor Driedger

That the Fort Vermilion School Division and Mackenzie County enter into an Agreement for the development of the Mackenzie Community Recreation Centre.

CARRIED

Reeve Knelsen recessed the meeting at 12:14 p.m. and reconvened the meeting at 12:50 p.m. Councillor Smith left the meeting at 12:50 p.m.

MOTION 24-09-656 **MOVED** by Councillor Braun

That administration work with community partners and bring back estimates for initial phases of engineering on the Mackenzie Community Recreation Centre.

CARRIED

FINANCE: **11. b) Amend Policy RESV14 – Gravel Crushing Reserve**

MOTION 24-09-657 **MOVED** by Councillor Wardley

That Policy RESV14 – Gravel Crushing Reserve be amended as presented.

CARRIED

FINANCE: **11. c) Financial Reports – January – August 2024**

MOTION 24-09-658 **MOVED** by Deputy Reeve Sarapuk

That the financial reports for January to August 2024 be received for information.

CARRIED

FINANCE: **11. d) Proposed 2025 Budget Council Meeting Dates**

MOTION 24-09-659 **MOVED** by Councillor Wardley

That Capital Project Tour Workshop be scheduled for Wednesday October 30, 2024.

CARRIED

MOTION 24-09-660 **MOVED** by Councillor Morris

That Budget Council meetings be scheduled as follows:

Tuesday, October 29, 2024 (11:00 a.m.)
Monday, November 18, 2024

Tuesday, November 19, 2024
Wednesday, December 11, 2024

CARRIED

PUBLIC HEARINGS: 6. a) Bylaw 1244-21 Land Use Bylaw

Reeve Knelsen called the public hearing for Bylaw 1244-21 to order at 1:08 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1244-21 was properly advertised. Caitlin Smith, Director of Planning & Development answered that the Bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Bylaw 1244-21 Land Use Bylaw.

Caitlin Smith, Director of Planning and Development presented the following:

Administration has been working towards a new Land Use Bylaw for the past couple years. There have been two separate open houses over the past two years in all the hamlets and an open online forum.

There has been very little feedback from the public in terms of uses or additional regulations.

First reading of this bylaw was passed on November 30, 2021.

Please see attached the amendment summary and the Land Use Bylaw. The Land Use Bylaw regulates all land uses within the municipality. This is a living document and will be amended from time to time. The last Land Use Bylaw was approved in 2017 and will be repealed and replaced by this one.

Reeve Knelsen asked if Council has any questions of the proposed Bylaw 1244-21 Land Use Bylaw.

Councillor Wardley – The maps starting on page 209 of the package, it doesn't show where you are? As well the yellow dots on page 210? Country residential and institutional? The maps

should have an area where you are looking at? I don't understand the dots, can you label the areas of interest and locations, is the green cause of green zone or recreational 2 as according to the legend?

Director – This is the overall land use map, I can ask for a more zoomed in version. We can go correct the colours and labels, this green is the forestry zoning district.

Councillor Wardley – It looks like the same green let's not use the same green. As for uses in the forestry zoning district, can we direct stakeholders to different areas for solar farms or industrial type uses that are easily serviceable?

Director – If you look to page 149, these are listed uses and solar farms are discretionary uses that need to go to MPC for approval. As for areas of interest, they should be identified by Council first. They would need their own plan or something for economic development to have ready.

Councillor Wardley – What about a future growth node in and around High Level?

Director – That would have to be addressed through the Inter-municipal Development Plan.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1244-21. There were no submissions. No Submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1244-21
There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1244-21 at 1:17 p.m.

MOTION 24-09-661

MOVED by Councillor Wardley

That second reading be given to Bylaw 1244-21 being the Land Use Bylaw to be adopted as amended.

CARRIED

MOTION 24-09-662 **MOVED** by Councillor Braun

That third reading be given to Bylaw 1244-21 being the Land Use Bylaw to be adopted as amended.

CARRIED

FINANCE: **11. e) Councillor Expense Claims**

MOTION 24-09-663 **MOVED** by Councillor Wardley

That the Councillor Expense Claims for August 2024 be received for information.

CARRIED

FINANCE: **11. f) Members at Large Expense Claims**

MOTION 24-09-664 **MOVED** by Councillor Braun

That the Member at Large Expense Claims for August/September 2024 be received for information.

CARRIED

OPERATIONS: **12. a) Zama Tower Road Culvert (ADDITION)**

MOTION 24-09-665 **MOVED** by Councillor Wardley
Requires Unanimous

That the Zama Tower Road Culvert ditch block be removed.

CARRIED UNANIMOUSLY

OPERATIONS: **12. b) Range Road 15-5 (ADDITION)**

MOTION 24-09-666 **MOVED** by Councillor Wiebe
Requires Unanimous

That Range Road 15-5 ditch work be completed prior to winter.

CARRIED UNANIMOUSLY

OPERATIONS: **12. c) Machesis Lake Signage (ADDITION)**

MOTION 24-09-667 **MOVED** by Councillor Driedger
Requires Unanimous

That dual direction signage be installed for Machesis Lake from Highway 58 and Highway 88.

CARRIED UNANIMOUSLY

MOTION 24-09-668
Requires Unanimous

MOVED by Councillor Wardley

That Mackenzie County partner with Northern Lights Forest Education Society on informational signage for our campgrounds for a maximum of \$5,000 with funding coming from the 2024 Operating Budget.

CARRIED UNANIMOUSLY

UTILITIES:

13. a) None

**PLANNING &
DEVELOPMENT:**

14. a) Bylaw 1348-24 Land Use Bylaw Amendment to Rezone Part of NW-24-107-14-W5M from Agricultural “A” to Rural Industrial General “RIG”

MOTION 24-09-669

MOVED by Councillor Wardley

That first reading be given to Bylaw 1348-24 being a Land Use Bylaw Amendment to rezone Part of NW-24-107-14-W5M from Agricultural “A” to Rural Industrial General “RIG”, subject to public hearing input.

CARRIED

ADMINISTRATION:

15. a) PrairiesCan Economic Development Roundtable Virtual Session

MOTION 24-09-670

MOVED by Deputy Reeve Sarapuk

That the following councillors be authorized to attend the PrairiesCan Economic Development Roundtable Virtual Session:

1. Reeve Knelsen
2. Councillor Cardinal
3. Councillor Wardley

CARRIED

Reeve Knelsen recessed the meeting at 1:39 p.m. and reconvened the meeting at 1:54 p.m.

ADMINISTRATION: 15. b) Request to Reinstate Ratepayer Meetings

MOTION 24-09-671 **MOVED** by Councillor Wardley

That the Request to Reinstate Ratepayers Meetings discussion be received for information and future consideration be given to citizen engagement.

CARRIED

ADMINISTRATION: 15. c) Draft Mackenzie County Strategic Plan

MOTION 24-09-672 **MOVED** by Councillor Morris

That the 2024–2029 Mackenzie County Strategic Plan be approved as amended.

CARRIED

ADMINISTRATION: 15. d) Salmon Grill

MOTION 24-09-673 **MOVED** by Councillor Wardley

That Mackenzie County purchase a table for eight (8) in the amount of \$520 for the Salmon Grill on October 19, 2024.

CARRIED

COMMITTEE OF THE WHOLE ITEMS: 16. a) None

COUNCIL COMMITTEE REPORTS: 17. a) Council Committee Reports (Verbal)

MOTION 24-09-674 **MOVED** by Deputy Reeve Sarapuk

That the Council Committee Reports (verbal) be received for information.

CARRIED

INFORMATION/ CORRESPONDENCE: 18. a) Information/Correspondence

MOTION 24-09-675 **MOVED** by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

CARRIED

MOTION 24-09-676 **MOVED** by Councillor Cardinal

That the 2024 Capital Budget be amended by \$60,000 with funding coming from the Municipal Reserve for the boat launch projects.

CARRIED

NOTICE OF MOTION: **19. a) None**

NEXT MEETING DATES: **20. a) Next Meeting Dates**

Regular Council Meeting
October 16, 2024
10:00 a.m.
Fort Vermilion Council Chambers

Organizational Meeting
October 22, 2024
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **21. a) Adjournment**

MOTION 24-09-677 **MOVED** by Councillor Morris

That the Council meeting be adjourned at 2:49 p.m.

CARRIED

These minutes were approved at the October 16, 2024 Regular Council Meeting.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Darrell Derksen
Chief Administrative Officer

